

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

No. C-07-2211 JL

Barbara Kob,

Plaintiff,

v.

County of Marin, et al.,

Defendants.

PRETRIAL ORDER

Pursuant to Fed. R. Civ. P. 16 and Civ. L.R. 16-10(b), the following case management and pretrial order is entered:

1. TRIAL DATE

a. Jury trial will begin on December 7, 2009 at 9:00 a.m. in Courtroom F, 15th Floor, 450 Golden Gate Avenue, San Francisco, CA 94102.

b. The length of the trial will be not more than 7 days.

2. DISCOVERY

a. Experts shall be disclosed by October 20, 2009.

b. All discovery from experts shall be completed by November 11, 2009.

c. All non-expert discovery shall be completed by September 21, 2009.

1 In the event of a discovery dispute the parties shall use the following
2 procedure:

3 Parties shall meet and confer in person, or, if counsel are located outside the Bay
4 Area, by telephone, to attempt to resolve their dispute informally. A mere exchange of
5 letters, telephone calls, or facsimile transmissions does not satisfy the requirement to meet
6 and confer.

7 If, after a good faith effort, the parties have not resolved their dispute, they shall
8 prepare a concise joint statement, of five pages or less, stating the nature and status of
9 their dispute. The parties shall not file affidavits or exhibits. If a joint statement is not
10 possible, each side may submit a two-page individual statement. The Court will advise the
11 parties regarding the need, if any, for formal briefing or a hearing.

12 3. MOTIONS

13 All dispositive motions shall be served and filed not less than **thirty-five (35)** days
14 prior to the scheduled hearing date. Any opposition shall be served and filed no later than
15 **twenty-one (21)** days prior to the hearing date. Any reply to the opposition shall be served
16 and filed no later than **fourteen (14)** days prior to the hearing. Prior to a dispositive motion,
17 the parties shall meet and confer and, at the time the motion is filed, submit a joint
18 statement of undisputed facts.

19 5. PRETRIAL CONFERENCE

20 a. A final pretrial conference shall be held on November 18, 2009 , at
21 11:00 a.m., in Courtroom F, 15th Floor. Each party shall attend personally or by counsel
22 who will try the case.

23 b. **Not less than thirty (30) days** prior to the date of the pretrial
24 conference, all counsel or parties shall meet and fulfill the requirements of Civil Local Rule
25 16-10(b).

26 c. **Not less than twenty (20) days** prior to the pretrial conference,
27 counsel or parties shall
28

1 (l) serve and file a joint pretrial statement pursuant to Local Rule 16-10
2 (b);

3 The pretrial statement shall include the disclosures required by Fed. R. Civ. P.
4 26(a)(3) as well as the following:

5

6 THE ACTION

7 Substance of the Action

8 Relief Prayed

9 FACTUAL BASIS FOR THE ACTION

10 Undisputed Facts

11 Disputed Factual Issues

12 Agreed Statement

13 Stipulations

14 DISPUTED LEGAL ISSUES

15 (List)

16 TRIAL PREPARATION

17 Witnesses to be Called

18 Exhibits, Schedules and Summaries;

19 Trial

20 Estimate of Trial Time

21 Use of Discovery Responses at Trial

22 Further Discovery or Motions

23 TRIAL ALTERNATIVES AND OPTIONS

24 Settlement Discussions

25 Amendments - Dismissals

26 Bifurcation, Separate Trial of Issues

27 MISCELLANEOUS

28 Any other concerns of the parties

d. At the same time that the parties file their joint pretrial statement they shall also:

(ii) Serve and file trial briefs, which shall specify each cause of action and defense remaining to be tried along with a statement of the applicable legal standard (no opposition shall be filed);

(iii) Serve and file motions *in limine*, which shall be contained in one document. Motions in limine will be decided at the Pretrial Conference.

e. Serve and file a list of excerpts from discovery that will be offered at trial, specifying the witness, page and line references and whether the excerpt is to be offered in lieu of testimony or as impeachment;

f. Serve and file a list of witnesses likely to be called at trial, in person or by deposition, other than solely for impeachment or rebuttal, with a brief statement describing the substance of the testimony to be given;

g. Serve and file a numerical list of exhibits (including demonstrative exhibits that may be admitted into evidence but not those that are purely illustrative), with a brief statement describing the substance and purpose of each exhibit and the name of the sponsoring witness;

h. Exchange exhibits which shall be premarked, tabbed and in binders (plaintiff shall use numbers and defendant shall use letters); and deliver the original and **two** duplicate sets of all premarked exhibits to chambers (exhibits are not to be filed) at least one week before trial.

(See Label)

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

Case No. _____

Exhibit No. _____

Date entered: _____

RICHARD W. WIEKING, Clerk

By: _____

Deputy Clerk

i. Serve and file proposed joint voir dire questions and joint jury instructions for cases to be tried by jury (further instructions regarding jury instructions below);

j. Serve and file proposed findings of fact and conclusions of law for cases to be tried by the Court.

k. Serve and file a proposed verdict form which contains no reference to submitting party.

l. **Two courtesy copies** of trial briefs and motions in limine shall be provided.

m. No party shall be permitted to call any witness or offer any exhibit in its case in chief that is not disclosed in these pretrial filings without leave of court and for good cause.

7. **Not less than nine calendar days** prior to the pretrial conference, counsel or parties shall serve and file any opposition or objection to motions in limine and to those items required by section 6 (e), (f), (i),(j), and (k) of this order. Additionally, counsel or parties shall file any objections to the qualifications of expert witnesses contained in the opposing party's witness list. Objections not filed as required will be deemed waived. No replies shall be filed. All motions and objections shall be heard at the pretrial conference unless otherwise ordered.

8. JURY TRIAL


a. Counsel shall submit an **agreed upon set** of additional voir dire questions to be posed by the Court. Any voir dire questions on which counsel cannot agree may be submitted separately. Counsel will be allowed brief follow-up voir dire after the Court's questioning.

b. The following jury instructions from the Manual of Model Civil Jury Instructions for the Ninth Circuit (April 2007) will be given absent objection: 1.1B, 1.1C, 1.3, 1.6 - 1.14, 1.18, 1.19, 2.1 - 2.4, 2.11, 3.1 - 3.4. The Ninth Circuit Manual of Model Civil Jury Instructions is available on the web site for the U.S. District Court for the Northern District of California at www.cand.uscourts.gov. Click on the 9th Circuit home page button at the lower left of the first screen and then choose the Manual of Model Civil Jury Instructions from the list on the left-hand side of the next screen. Counsel shall also submit an agreed upon set of case-specific instructions, using the Ninth Circuit Manual of Model Civil Jury Instructions where appropriate. Do not submit duplicates of those listed above. Any instructions to which counsel cannot agree may be submitted separately. Each requested instruction shall be typed in full on a separate page with citations to the authority upon which it is based and a reference to the party submitting it. A **second blind copy** of each instruction and verdict form shall also be submitted omitting the citation to authority and the reference to the submitting party.

9. All documents filed with the Clerk of the Court shall list the civil case number followed by the initials "JL." One copy shall be clearly marked as a **chambers** copy.

IT IS SO ORDERED.

DATED: May 11, 2009



James Larson
Chief Magistrate Judge